



RECORD OF PROCEEDINGS

**BOARD OF EDUCATION
BOARD ROOM, DISTRICT OFFICE
MINUTES OF MEETING
February 10, 2020 (Business Session Meeting)**

A Business Session Board Meeting of the Elizabeth School District was held on February 10, 2020 in the Board Room, District Office.

1.0 CALL TO ORDER

President Carol Hinds called the Business Session BOE Meeting to order at 6:00 p.m.

2.0 ROLL CALL:

The following BOE Directors were present:

Director Paul Benkendorf
Director Kim Frumveller
Director John Guttenberg
Director Carol Hinds
Director Cary Karcher

Also present: Superintendent Douglas Bissonette, Chief Finance Director Ron Patera, HR Director Kin Shuman, Technology Director Marty Silva, and Elizabeth High School Parent Dave Eddy

3.0 PLEDGE OF ALLEGIANCE

President Carol Hinds led the audience in the Pledge of Allegiance.

4.0 EDUCATION SHOWCASE

No education showcase

5.0 APPROVAL OF AMENDED AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion was made to approve the AMENDED agenda.

Motion moved by Director Guttenberg

Motion seconded by Director Karcher

ROLL CALL:

Director Paul Benkendorf - aye
Director Kim Frumveller - aye
Director John Guttenberg - aye
Director Carol Hinds - aye
Director Cary Karcher - aye

The motion carried 5-0

6.0 APPROVAL OF MINUTES

6.1 A motion was made to approve the minutes from the January 27, 2020, Elizabeth Schools Board of Education meeting.

Motion moved by Director Guttenberg

Motion seconded by Director Benkendorf

ROLL CALL:

Director Paul Benkendorf - aye
Director Kim Frumveller - aye



RECORD OF PROCEEDINGS

Director John Guttenberg - aye
Director Carol Hinds - aye
Director Cary Karcher - aye

The motion carried 5-0

7.0 COMMUNICATIONS

7.1 Homegrown Talent Initiative

Dave Eddy, parent and community member, presented on the progress of the Elizabeth School District with the Homegrown Talent Initiative (HTI). A Leadership Retreat took place last week with all 8 school districts. Dave felt Elizabeth was a top district as far as maturity and completion of expectations from HTI. One of the two areas that will be focused on soon is to identify classes that enable us to take part in the state-run certificate incentive program. For every certificate earned by a student, the school receives \$1000. Over the summer the other area of focus will be to define what the curriculum will look like for the new pathways that will be offered.

Discussion was had about the Board traveling to Canyon City to learn more about how Canyon City has created pathways in their high school.

7.2 HR Update

HR Director Kin Shuman shared an update on the hiring of a new SPED Director. Several rounds of interviews have taken place with 4 candidates and another round is scheduled for this week with 3 of the 4 candidates.

On February 28th a health insurance committee meeting is scheduled to look at current health care coverages as well as new options. The committee consists of about 10 district staff members and they will dedicate a full day to hear the different options and provide input to the district.

Teacher vacancies are beginning for next year. The district currently has 2 staff members retiring and 2 more resigning.

7.3 Technology Update

Technology Director Marty Silva gave an update on the new program called Girls Who Code that has started at Elizabeth Middle School, Singing Hills Elementary and Running Creek Elementary. All of the schools met the participation rate to receive the stipend to help fund the clubs.

The technology department is prepping for the CMAS testing that will occur in April and they just finished the MAP testing at the elementary and middle schools. Testing requires training for staff and computers to be altered to be used strictly for testing purposes.

The Get Tech Initiative has almost completed its training for the first group of 30 teachers. Feedback will be given once it is complete, to better address the needs of the next group of teachers. The technology group along with teachers will help create new policies for parents and students regarding the laptop per student implementation.

7.4 Financial Update

Chief Financial Director Ron Patera reviewed checks over \$5,000 which includes typical monthly expenses as well as payments for the water cleanup at the middle school, magnetic releases for classroom doors at Singing Hills, SPED contractual services, out of district facilities for SPED students and a final payment for the HVAC project. Financial statements reflect activity through the end of December or 50% through the fiscal year. General fund revenues after allocations are at 34.5% collected and expenditures and transfers are at 48.78%. This does not reflect the revised



RECORD OF PROCEEDINGS

budget. The revised budget was approved in January and will be reflected in the January statements. The rest of the funds are where they are expected to be at this time of year.

The IREA Utility Easement was sent to the school district and involves underground utility work for the trail system that is going in by Running Creek Elementary.

The district will be taking advantage of the Interest Free Loan Program from the State Treasurer's office. The total loan is for approximately \$1.1 million and is interest free.

7.5 Superintendent Update

Superintendent Bissonette shared that there are at least 4 metro area districts that are going through some financial difficulties and are having to make large cuts in staff. The Superintendent thanked Chief Finance Director Ron Patera for his work in our district so that we are not in the same predicament.

Currently there are more education bills than last year under consideration in the legislature. Many have to do with funding, teacher shortages, and tax increases.

8.0 PUBLIC PARTICIPATION

No public participation

9.0 CONSENT AGENDA

A motion was made to approve the consent agenda 9.1-9.5.

Motion moved by Director Karcher

Motion seconded by Director Guttenberg

ROLL CALL:

Director Paul Benkendorf - aye

Director Kim Frumveller - aye

Director John Guttenberg - aye

Director Carol Hinds - aye

Director Cary Karcher - aye

The motion carried 5-0

9.1 New Hires/Re-Hires

Margrett Berry, Custodian, RCE

Sydney Gonzales, Sped Paraprofessional, Opportunity Program

9.2 Transfers/Changes

Melanie Schwarz, Teacher, RCE

Kelly Martyniak, Teacher, EMS

William Teeters, Sped Paraprofessional, RCE

9.3 Employment Separations

Diane Klein, Teacher, RCE

9.4 Extra Duty Assignments

Rylan Nielsen, Asst. Wrestling Coach, EMS

9.5 Monthly Financial Report

RECORD OF PROCEEDINGS

10.0 ACTION ITEMS

10.1 A motion was made to approve the Utility Underground Access Easement agreement and authorize the Board President and Secretary to sign the easement agreement.

Motion moved by Director Benkendorf

Motion seconded by Director Karcher

ROLL CALL:

Director Paul Benkendorf - aye

Director Kim Frumveller - aye

Director John Guttenberg - aye

Director Carol Hinds - aye

Director Cary Karcher - aye

The motion carried 5-0

10.2 A motion was made to approve the Expanding Concurrent Enrollment document.

Motion moved by Director Karcher

Motion seconded by Director Frumveller

ROLL CALL:

Director Paul Benkendorf - aye

Director Kim Frumveller - aye

Director John Guttenberg - aye

Director Carol Hinds - aye

Director Cary Karcher - aye

The motion carried 5-0

10.3 A motion was made to ratify the 2/7/2020 inclement weather closure. Discussion was had about weather closures.

Motion moved by Director Guttenberg

Motion seconded by Director Benkendorf

ROLL CALL:

Director Paul Benkendorf - aye

Director Kim Frumveller - aye

Director John Guttenberg - aye

Director Carol Hinds - aye

Director Cary Karcher - aye

The motion carried 5-0

10.4 A motion was made to approve the 1st reading of revised policy JLCD (Administering Medicines to Students). Discussion was had regarding this policy and Epi-Pens.

Motion moved by Director Guttenberg

Motion seconded by Director Benkendorf

ROLL CALL:

Director Paul Benkendorf - aye

Director Kim Frumveller - aye

Director John Guttenberg - aye



RECORD OF PROCEEDINGS

Director Carol Hinds - aye
Director Cary Karcher - aye

The motion carried 5-0

10.5 A motion was made to approve the 1st reading of revised policy JLCDB* (Administration of Medical Marijuana to Qualified Students). Discussion was had regarding this policy.

Motion moved by Director Guttenberg

Motion seconded by Director Karcher

ROLL CALL:

Director Paul Benkendorf - aye

Director Kim Frumveller - aye

Director John Guttenberg - aye

Director Carol Hinds - aye

Director Cary Karcher - aye

The motion carried 5-0

10.6 A motion was made to approve the 1st reading of revised policy JLDAC (Screening/Testing of Students).

Motion moved by Director Benkendorf

Motion seconded by Director Frumveller

ROLL CALL:

Director Paul Benkendorf - aye

Director Kim Frumveller - aye

Director John Guttenberg - aye

Director Carol Hinds - aye

Director Cary Karcher - aye

The motion carried 5-0

10.7 A motion was made to approve the 1st reading of revised policy KDB (Public's Right to Know/Freedom of Information).

Motion moved by Director Guttenberg

Motion seconded by Director Benkendorf

ROLL CALL:

Director Paul Benkendorf - aye

Director Kim Frumveller - aye

Director John Guttenberg - aye

Director Carol Hinds - aye

Director Cary Karcher - aye

The motion carried 5-0

11.0 DISCUSSION ITEMS

No discussion items

12.0 BOE PLANNING

The next regular Board of Education meeting is scheduled for February 24, 2020, at 6 p.m.



RECORD OF PROCEEDINGS

13.0 EXECUTIVE SESSION

No executive session

14.0 ADJOURNMENT

The regular board meeting adjourned at 7:22 p.m.

Respectfully Submitted,

Carol Hinds, President

Cary Karcher, Vice President

Paul Benkendorf, Secretary

Kim Frumveller, Treasurer

John Guttenberg, Assistant Secretary/Treasurer

Recorded by: Jaimee Glazebrook